

# **ANNUAL SECURITY REPORT FOR 2016**

**INCLUDES CRIME STATISTICS  
FOR CALENDAR YEARS 2013, 2014 AND 2015**



**OCTOBER 2016**

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## **OVERVIEW**

This report is published in compliance with the Jeanne Clery Disclosure of Campus Security Policy as amended by the Campus Crime Statistics Act, the Higher Education Opportunity Act of 2008 and the Violence Against Women Act of 2013. The report includes information regarding campus crime statistics, campus policies, and resources for campus community members for the main campus in Dayton, Ohio.

The Business Office is charged with maintenance of statistics relative to the Annual Security Report, annual report development and distribution of the report to the community, and submission of crime and fire statistics to the Department of Education. The Annual Security Report is prepared in cooperation with local law enforcement agencies, the offices of Student Success, Facilities, the Title IX Coordinator, and the Academic Dean. E-mail notification of the publication of the Annual Security Report is sent to faculty, staff and students no later than October 1.

The report is available on United's website: [www.united.edu](http://www.united.edu)

Additional printed copies are prepared for distribution and are available at the Admissions Office (for prospective students) and the Business Office (for prospective employees).

Questions should be directed to the Vice President for Finance and Administration.

937.529.2391

[slswallow@united.edu](mailto:slswallow@united.edu)

## **LAW ENFORCEMENT ON CAMPUS**

United does not have a campus police department. All police matters are directed to the City of Trotwood Police Department (Denlinger campus) or the City of Dayton Police Department (Dayton View properties).

## **CAMPUS SECURITY AUTHORITIES**

Campus Security Authorities are designated based on their role in student life. They are individuals most likely to have ongoing close contact with students and whom students might contact for advice in the event a crime is committed.

## **REPORTING CRIMES**

United encourages the community to report all criminal violations to the City of Trotwood Police Department (Denlinger campus) or the City of Dayton Police Department (Dayton View properties) by calling 911 from any telephone. All incidents, including crimes, should be reported in a timely manner.

## **CRIME LOG**

N/A – United does not have a Campus Police Department.

## **DISCLOSURE OF HEARING OUTCOMES**

N/A – United does not have a Campus Police Department.

## **CITIZEN COMPLAINTS**

N/A – United does not have a Campus Police Department.

## **PHYSICAL SECURITY**

The Administrative/Academic building is open during seminary business hours to faculty, staff, students and visitors. The building is customarily locked after business hours, during weekends and on holidays to prevent unauthorized entry.

United has invested significantly in the security of the seminary. The Director of Facilities is responsible for all physical security systems (access control, security alarms and remote camera systems).

Electronic access controls have been installed on the exterior doors, as well as the Administrative and Academic wing doors.

Remote camera systems have been installed in common areas of the Administrative and Academic wings, the President's office area, and the parking lot. These systems record data on a server for investigative follow-up. The cameras are monitored by the receptionist.

## **EMERGENCY RESPONSE AND EVACUATION**

### **EMERGENCY PHONES**

N/A - United does not have emergency phones.

### **TIMELY WARNINGS**

In the event of an incident that constitutes an ongoing threat to the campus community, a timely warning in the form of a safety advisory will be issued as soon as reasonably practical. Timely warnings are issued by the Vice President for Finance and Administration via the campus email system to all staff, faculty and on-campus students.

This procedure is new for fiscal year 2016-2017.

### **EMERGENCY NOTIFICATION**

The emergency notification plan is used to rapidly notify the Seminary community in the event of a significant emergency or dangerous situation imminently impacting the safety or security of the Seminary. Upon confirmation of a significant emergency or dangerous situation, authorized personnel will activate the system without delay, transmitting a notification and direction for the Seminary. The following steps will be followed. Unless otherwise noted, the Vice President for Finance and Administration is responsible for each step below.

- Confirm the presence of the emergency.
- Determine the content of the notification. The initial notification will provide information relative to evacuation from or avoidance of the impacted area. Follow-up information (if necessary) will be provided in a timely warning message distributed to the Seminary.
- Students, staff and faculty of the Seminary will be included in the notification.
- The emergency notification plan provides for multiple means for students, faculty and staff, including:
  - Seminary email
  - One-Call system
    - Voice
    - Text

Emails are sent to all students, faculty and staff included in the on-campus distribution list. Students, faculty and staff are encouraged to provide updated cell phone information for the One-Call system. Doing so will enhance notification ability.

During each semester students, faculty and staff are notified to subscribe or update their information for the One-Call system.

The One-Call system is tested at least once each academic year.

This procedure is new for fiscal year 2016-2017.

## **STUDENT ESCORT SERVICE**

N/A – United does not have a student escort service.

## **CRIME PREVENTION**

The actions of United's students, staff and faculty are key to maintain security and safety at the Seminary. Information and awareness are the best deterrents against crime and accidents.

Crime prevention requires active, cooperative efforts between the Seminary community and the City of Trotwood and City of Dayton Police Departments.

Any security or crime prevention concerns should be reported immediately to the Vice President for Finance and Administration.

## **STUDENT ORGANIZATIONS WITH NON-CAMPUS LOCATIONS**

N/A – United does not have any Student Organizations with non-campus locations.

## **MISSING PERSONS**

Any student missing for 24 or more hours (or earlier if circumstances warrant) should be reported to the City of Trotwood Police Department (Denlinger campus) or the City of Dayton Police Department (Dayton View properties). The Vice President for Finance and Administration should also be notified. The applicable Police Department will handle the investigation.

## **DRUGS AND ALCOHOL**

United provides an assistance program for all students, staff and faculty through Employee Care – Miami Valley Hospital.

Services include:

- Voluntary, confidential assessments, short-term counseling and referral services for employees and household members covering a wide range of issues
- Substance abuse and wellness education groups
- In-service for sexual harassment, diversity, violence in the workplace
- Workplace wellness
- 24-Hour Crisis phone service
- Substance abuse trainings that meet state and Bureau of Worker Compensation requirements for drug free workplaces.

Federal and State of Ohio laws prohibit the illegal manufacture, sale, distribution, use or possession of any controlled substance.

## **SEXUAL HARASSMENT**

United does not discriminate on the basis of sex in its educational program or hiring practices. United prohibits any and all types of sexual harassment; discrimination, sex-based discrimination, dating violence, domestic violence, sexual assault and stalking. United is committed to maintain a Seminary environment emphasizing the God-given dignity and worth of all members of the Seminary Community.

United's sexual harassment policies and procedures are designed to provide reporting and complaint processes for our students, staff and faculty.

United's Sexual Harassment policies can be found in three locations:

- Student Handbook — [united.edu/wp-content/uploads/2015/08/Student-Handbook-2016-2017.pdf](http://united.edu/wp-content/uploads/2015/08/Student-Handbook-2016-2017.pdf)
- Staff Handbook — Available from the Vice President for Finance and Administration or by logging onto My.United.Edu then clicking on UTS Human Resources, Staff, Handbook.
- Faculty Handbook — Available from the Vice President for Academic Affairs and Academic Dean.

### **Harassment section of Student Handbook**

#### **Non-Discrimination and Anti-Harassment Policy**

United Theological Seminary prohibits discrimination against any individual on the basis of race, color, religion, sex, age, national origin, disability, sexual orientation, marital status, parental status, or veteran status with reference to the seminary's admission policies, academic standards and policies, and in the granting of scholarships, loans and other financial aid.

United Theological Seminary is a Christian institution that considers human relationships to be sacred and the human body to be holy. Therefore, it seeks to create a safe, grace-filled environment for all persons in which human worth and relationships are honored and respected. It is the policy of United Theological Seminary to provide all students and employees with an environment free of sexual harassment and other forms of harassment and its interference with their comfort or performance in the classroom or the workplace. Any behavior that constitutes sexual harassment or other discriminatory harassment is a violation of human dignity and rights and will not be tolerated.

As a matter of ethical, moral and legal responsibility, United Theological Seminary affirms its obligations under Title IX, the Campus Sexual Violence Elimination Act, Campus Save Act, and the Clery Act. These acts prohibit a variety of discrimination. Descriptions of these regulations can be found at the U.S. Department of Education website: <http://www2.ed.gov/policy/rights/guid/ocr/sex.html>.

In accordance with U.S. Department of Education guidelines, United Theological Seminary's policy and procedures for resolving complaints of harassment, sexual

misconduct and other forms of discrimination, as well as the Reporting Form to report an incident are listed on United's website at the following link:

[united.edu/non-discrimination-policy](http://united.edu/non-discrimination-policy)

The policies found on the Non-Discrimination Policy web page address the requirements of and the Seminary's handling of these responsibilities as a private institution receiving Federal financial assistance. Documents linked on the website include:

- United's Non-Discrimination and Anti-Harassment Policy
- Confidentiality, Privacy and Reporting Policy
- Reporting Form
- Most commonly asked questions

### **Title IX Coordinator**

The seminary Title IX Coordinator oversees compliance with all aspects of the sex/gender harassment, discrimination and misconduct policy. The Coordinator reports directly to the President of the Seminary.

Questions about this policy should be directed to the Title IX Coordinator. Anyone wishing to make a report relating to discrimination or harassment may do so by reporting the concern to the seminary Title IX Coordinator: Email [titleix@united.edu](mailto:titleix@united.edu)

### **Sexual Harassment section of Employee Handbook**

#### **703 Sexual and Other Unlawful Harassment**

United Theological Seminary is a Christian institution that considers human relationships to be sacred and the human body to be holy. Therefore, it seeks to create a safe, grace-filled environment for all persons in which human worth and relationships are honored and respected.

It is the policy of United Theological Seminary to provide all students and employees with an environment free of sexual harassment and other forms of harassment and its interference with their comfort or performance in the classroom or the workplace. Any behavior that constitutes sexual harassment or other discriminatory harassment is a violation of human dignity and rights and will not be tolerated.

#### **SEXUAL HARASSMENT DEFINED**

Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when:

1. Submission to such conduct is used either explicitly or implicitly a term or condition of employment, admission as a student to the school, or participation in any program or activity;



2. Submission to or rejection of such conduct by an individual is used as a basis for employment decisions, such as promotion, demotion, or raises, or as a basis for academic decisions, such as grades, evaluations, or references, affecting such individual; or

3. Such conduct has the purpose or effect of unreasonably interfering with the employee's job performance or a student's academic performance, and/or creates an intimidating, hostile or offensive environment for work or learning. Examples of acts that create a hostile environment include repeated unwelcome sexual comments or advances, taunts regarding sexual orientation, taunting jokes directed to a person by reason of their gender, obscene posters, threats, and favoritism based on gender.

Sexual harassment may be verbal or physical. Verbal harassment includes sexual advances, requests for sexual favors, unwelcome comments of a sexual nature, taunts, threats, or display of obscene objects, pictures, cartoons, or posters. Physical harassment includes touching, fondling, or assault.

Sexual harassment may be overt or covert, and even unintentional, with a coercive aspect that is unstated. Individuals may be unsure about how to interpret certain experiences. In such circumstances the individual is encouraged to discuss these concerns with a trusted faculty or staff member. If it is believed that sexual harassment may have occurred, the reporting procedures in this policy apply.

## **REPORTING PROCEDURES**

United requires reporting of all perceived incidents of discrimination, harassment or retaliation, regardless of the offender's identity or position. Employees or students who believe that they have been the victims of such conduct must report the conduct to:

- Employees: their immediate supervisor or, if the immediate supervisor is the one whom the employee believes is harassing him or her or the employee is otherwise uncomfortable reporting to the immediate supervisor, the President.
- Students: the Academic Dean or, if the Academic Dean is the one whom the student believes is harassing him or her or the student is otherwise uncomfortable reporting to the Academic Dean, the President.

In addition, United encourages individuals who believe they are being subjected to such conduct, and are comfortable in doing so, to promptly advise the offender that his or her behavior is unwelcome and request that it be discontinued. Often this action alone will resolve the problem. However, regardless of whether or not the employee or student first tells the offender to stop, United still requires the employee to report the conduct in accordance with this policy.

It is important that employees and students report harassment in accordance with this policy, as United cannot do anything to remedy the situation if it does not know it exists. This is the most effective way to initiate action and if warranted, correct the situation.

### **COMPLAINT PROCEDURES**

Upon being told of such possible harassment, United will take prompt effective action to determine whether harassment has or is taking place, and to stop such behavior where it does exist.

Complaints will be carefully documented and promptly investigated. United will protect the confidentiality of harassment complaints, including individuals who participate in the investigation, to the extent possible, but confidentiality cannot be guaranteed. If the complaint confirms violation of this policy, corrective action will be taken. Corrective action may include education, training, discipline, a combination of these, or termination (employees) or expulsion (students).

There will be no retaliation against anyone who submits a legitimate concern under this policy or assists in the investigation of any such complaint. If an employee or student feels that he or she has experienced retaliation as a result of reporting or participating in an investigation under this policy, he or she must comply with the reporting procedures described above.

### **UNITED OUTSIDE REPORTING**

Rape or other criminal acts of violence will be reported to civil authorities as required by law.

Considering the proportionality of the allegation, findings may be reported to the church judicatory where the student or employee holds ecclesiastical status. This would occur with the knowledge of the person complained against and the agreed decision of the President and Academic Dean.

### **OTHER FORMS OF HARASSMENT**

If an employee or student believes he or she is being discriminated against or harassed on the basis of race, color, creed, religion, sex, sexual orientation, gender identity, genetic information, marital status, military or veteran status, national origin, age, ancestry, citizenship, disability, or any other characteristic protected by law, the employee or student must follow the reporting procedures set forth above. The complaint procedures set forth above will also apply, including the anti-retaliation provisions in this policy. All employees and students should understand the importance of reporting discriminatory conduct. Employees or students who engage in discrimination or harassment should be aware they will be subject to serious disciplinary measures up to and including termination (employees) or expulsion (students).

### **Sexual Harassment section of Faculty Handbook**

Sexual Harassment Policy: A copy of United's Non-discrimination and Anti-Harassment Policy, Confidentiality, Privacy and Reporting Policy, and a confidential Reporting Form is located online under the Non-Discrimination Policy link at United.edu.

### **REGISTERED SEX OFFENDERS**

Information regarding registered sex offenders is available from the Ohio Attorney General's Sexual Offender Web Page through the link below.

<http://www.ohioattorneygeneral.gov/>

The sex offender link is displayed on the main page.

### **HATE CRIMES**

For the purposes of this report, hate crimes are defined as a crime motivated by racial, sexual, or other prejudice; typically one involving violence.

There have been no reported incidents of hate crimes at United in calendar years 2013 – 2015.

**UNITED THEOLOGICAL SEMINARY CRIME STATISTICS 2013 - 2015**

OFFENSE (CRIMES REPORTED BY HIERARCHY)	YEAR	ON CAMPUS	RESIDENTIAL FACILITIES	NON CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED CRIMES
MURDER/NON NEGLIGENT MANSLAUGHTER	2013	0	N/A	*	0	0	*
	2014	0	N/A	*	0	0	*
	2015	0	N/A	0	0	0	*
NEGLIGENT MANSLAUGHTER	2013	0	N/A	*	0	0	*
	2014	0	N/A	*	0	0	*
	2015	0	N/A	0	0	0	*
RAPE **	2013	0	N/A	*	0	0	*
	2014	0	N/A	*	1	1	*
	2015	0	N/A	1	1	2	*
FONDLING **	2013	0	N/A	*	0	0	*
	2014	0	N/A	*	0	0	*
	2015	0	N/A	0	0	0	*
INCEST ***	2013	0	N/A	*	0	0	*
	2014	0	N/A	*	0	0	*
	2015	0	N/A	0	0	0	*
STATUTORY RAPE ***	2013	0	N/A	*	0	0	*
	2014	0	N/A	*	0	0	*
	2015	0	N/A	0	0	0	*
ROBBERY	2013	0	N/A	*	3	3	*
	2014	0	N/A	*	9	9	*
	2015	0	N/A	3	8	11	*
AGGRAVATED ASSUALT	2013	0	N/A	*	5	5	*
	2014	0	N/A	*	5	5	*
	2015	0	N/A	0	7	7	*
BURGLARY	2013	0	N/A	*	9	9	*
	2014	0	N/A	*	6	6	*
	2015	0	N/A	0	11	11	*
MOTOR VEHICLE THEFT	2013	0	N/A	*	5	5	*
	2014	0	N/A	*	4	4	*
	2015	0	N/A	0	4	4	*
LIQUOR LAW ARRESTS	2013	0	N/A	*	1	1	*
	2014	0	N/A	*	0	0	*
	2015	0	N/A	0	0	0	*
DRUG LAW ARRESTS	2013	0	N/A	*	9	9	*
	2014	0	N/A	*	17	17	*
	2015	0	N/A	0	12	12	*
WEAPONS LAW ARRESTS	2013	0	N/A	*	0	0	*
	2014	0	N/A	*	1	1	*
	2015	0	N/A	0	4	4	*
LIQUOR LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	2013	*	N/A	*	*	*	*
	2014	*	N/A	*	*	*	*
	2015	0	N/A	0	0	0	*

**UNITED THEOLOGICAL SEMINARY CRIME STATISTICS 2013 - 2015**

OFFENSE (CRIMES REPORTED BY HIERARCHY)	YEAR	ON CAMPUS	RESIDENTIAL FACILITIES	NON CAMPUS	PUBLIC PROPERTY	TOTAL	UNFOUNDED CRIMES
DRUG LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	2013	*	N/A	*	*	*	*
	2014	*	N/A	*	*	*	*
	2015	0	N/A	0	0	0	*
WEAPONS LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	2013	*	N/A	*	*	*	*
	2014	*	N/A	*	*	*	*
	2015	0	N/A	0	0	0	*
ARSON	2013	0	N/A	*	0	0	*
	2014	0	N/A	*	0	0	*
	2015	0	N/A	0	0	0	*
DOMESTIC VIOLENCE	2013	0	N/A	*	5	5	*
	2014	0	N/A	*	9	9	*
	2015	0	N/A	0	3	3	*
DATING VIOLENCE	2013	*	N/A	*	*	*	*
	2014	*	N/A	*	*	*	*
	2015	0	N/A	0	0	0	*
STALKING	2013	*	N/A	*	*	*	*
	2014	*	N/A	*	*	*	*
	2015	0	N/A	0	0	0	*

N/A No residential facilities to report

\* Not tracked

\*\* During 2013 statistics for Rape & Fondling were reported as a single category titled "Sex Offenses - Forcible". Those statistics have been reviewed and the crimes listed in the appropriate category in this report.

\*\*\* During 2013 statistics for Incest & Statutory Rape were reported as a single category titled "Sex Offenses - Non-Forcible".

Those statistics have been reviewed and the crimes listed in the appropriate category in this report.

## **SITE CODE DEFINITIONS**

The following site codes are used in the crime statistics report presented on the previous pages.

The term “**on campus**” means any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes.

The term “**non-campus**” means any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

The term “**public property**” means all public property including thoroughfares, streets, sidewalks and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

## **UNIVERSITY BOUNDARIES**

(Reasonably Contiguous Geographical Area)

United considers its entire approximately 75 acre campus denoted as 4501 Denlinger Road to be the campus boundaries.

## NON-CAMPUS PROPERTIES

The following non-campus properties were owned or controlled by United during the periods listed. Crimes reported at these locations are reflected in the non-campus section of the crime statistics table.

Location	Address	Dates
United States	3115 Salem Avenue Dayton, OH 45406	January 1-December 31, 2015
	1101 Salem Avenue Dayton, OH 45406	January 1-December 31, 2015
	1111 Salem Avenue Dayton, OH 45406	January 1-December 31, 2015
	1113-1125 Salem Avenue Dayton, OH 45406	January 1-December 31, 2015
	1127 Salem Avenue Dayton, OH 45406	January 1-December 31, 2015
	1131 Salem Avenue Dayton, OH 45406	January 1-December 31, 2015
	1516 Salem Avenue Dayton, OH 45406	January 1-December 31, 2015
	3105 Salem Avenue Dayton, OH 45406	January 1-December 31, 2015
	3100 Hillcrest Avenue Dayton, OH 45406	January 1-December 31, 2015
	Marriott Hotel 1414 South Patterson Blvd Dayton, OH 45409	January 27-30, 2015
	Crowne Plaza Hotel 33 East 5th Street Dayton, OH 45402	January 27-30, 2015
	Marriott Hotel 1414 South Patterson Blvd Dayton, OH 45409	August 18-21, 2015
	Crowne Plaza Hotel 33 East 5th Street Dayton, OH 45402	August 18-21, 2015
	Villas of Englewood 507 South Main Street Apt 301 Englewood, OH 45322	January 1-December 31, 2015
	Villas of Englewood 507 South Main Street Apt 308 Englewood, OH 45322	January 1-December 31, 2015
	Villas of Englewood 507 South Main Street Apt 312 Englewood, OH 45322	January 1-December 31, 2015
	Villas of Englewood 507 South Main Street Apt 408 Englewood, OH 45322	January 1-December 31, 2015

	Christ United Methodist Church 3340 Shroyer Road Kettering, OH 45429	February 16-17, 2015
	Christ United Methodist Church 3340 Shroyer Road Kettering, OH 45429	September 14-17, 2015
Israel	Leonardo Plaza Netanya 1 Usushkin 4227201 Netanya, Israel	January 26 - February 4, 2015
	Gai Beach Hotel Derech Hamerchatzaot Tiberias, Israel	January 26 - February 4, 2015
	Grand Park Hotel Star Street Bethlehem	January 26 - February 4, 2015
South Africa	Holiday Inn - Rosebank The Zone, Oxford Road Rosebank Johannesburg 2196 South Africa	May 25 - June 3, 2015
	Cape Town Lodge Hotel 101 Buitengracht St Cape Town City Centre Cape Town, 8001, South Africa	May 25 - June 3, 2015