I. COURSE DESCRIPTION
This course will equip students with a basic knowledge of liturgical theology, including the theology of the Lord’s Supper and Baptism. This course will additionally provide a basic introduction to the pastor’s liturgical responsibilities and resources for leading public worship.

II. TEXTBOOKS
A. Required Texts
   James White, *Introduction to Christian Worship* (Abingdon, 2001)
   *The United Methodist Book of Worship* (Abingdon, 1992)

B. Recommended Texts
   *Common Prayer* (Zondervan, 2010)

III. GOALS
The ability to plan and preside effectively in public worship lies at the heart of pastoral ministry and is one of the most regular, and certainly most public, practice of ministry. This course is designed to equip students with resources, familiarize them with historic and ecumenical issues, cultivate critical analysis of worship, and heighten theological sensitivities to how and why we worship God so that they in turn can successfully and meaningfully lead God’s people in worship.
IV. **SPECIFIC OBJECTIVES**

Students who successfully complete this course will demonstrate:

A. An ability to plan and evaluate liturgical experiences according to articulated theological principles;
B. An understanding of the elements and pattern of Christian liturgy;
C. A basic understanding of the historical developments of liturgical practices;
D. An understanding of the vocabulary of Christian worship;
E. A knowledge of resources available to assist in the planning of Christian worship;
F. An awareness of the theological and pastoral issues involved in Christian worship.

V. **TEACHING STRATEGIES**

This course is taught as an intensive in-person class requiring extensive reading and two assignments to be completed prior to the in-person period of instruction. The in-person component of this class will occur at the United Seminary campus during September 9-12, 2015. The remainder of the course will be completed on the students own time. The in person class period will incorporate lecture, discussion, demonstration, Socratic questioning, role-playing, small-group problem solving, and mutual feedback as well as contemporary media depictions.

VI. **READING ASSIGNMENTS**

This class is structured around an intensive four day period of in-person classes. All reading assignments should be read by the first day (Tuesday) of each week. As a practical matter, it may be easiest simply to read through all of White, Van Dyk, and Costen, and refer to Hickman for appropriate examples. You are expected to have completed all readings and assignments listed below before September 10, 2014. Please bring completed assignments in hard copy to class.

**Day 1 (September 9)**

Course Overview, personal introductions

Foundations for Worship:

Liturgical Time: calendars and lectionaries
Readings: White 47-80, Hickman 13-48

Space, matter, and incarnation

*Share worship report assignments* (see details under pre-class assignments)

Begin planning for worship leadership on Friday
Day 2 (September 10)

Liturgy and Theology:
Readings: Baptism, Eucharist and Christian Ministry, statement of the WCC available on line, Dyk 31-81, Hickman 160-209, Costen 1-12.

The Word and Sacrament:

The Eucharist

Baptism:
Readings: White 203-228, Van Dyk 83-108, United Methodist Book of Worship 86-114, By Water and Spirit available on line.

Worship design for Friday.

Day 3 (September 11)

Word and Prayer: Lex Orandi Lex Credendi

Share Annotated Orders of Worship (see details under pre-class assignments)

Lead Friday worship and discuss afterwards.

Worship Planning Special Worship Services

Day 4 (September 12)

Integration and application: Construction of Worship Services

Culture and worship

Distribution of Final Examinations

Evaluation

VII: SEMINARY STANDARDS:

A. Inclusive language
United Theological Seminary has an official policy regarding the use of Inclusive Language. The policy may be found in the Seminary Catalog and further explained in the Student Handbook. If you have specific questions, please see the instructor.

B. Academic Integrity

Student integrity regarding all work assigned in this class is a basic expectation of the Seminary community. A detailed policy regarding what constitutes a violation of academic integrity can be found in the Student Handbook.

C. Confidentiality

One of the highlights of the classroom interactions is that students can draw from their own experiences. However, it is imperative that students do not share information that is confidential, privileged, or proprietary in nature. In addition, students are expected to honor the privacy and confidentiality of their classmates by not disclosing confidential conversations with those outside of the classroom.

VIII: USING ONLINE RESOURCES:

For information about how to access Online United and where to find help if you need it may be found on the seminary website at http://online.united.edu. Live support and help guides are available once you have logged into the United Online site in the upper right corner.

To get online help with the Student Portal, United mail, or any other system on campus, email: onlinehelp@united.edu.

IX. EVALUATION:

A. Assignments

1. All students are expected to read all assigned materials.

2. As this course is an intensive in-person class, all students must be present in class during the required time periods on September 9-12, 2015.

3. Worship Report

4. Original composition of two collects and a pastoral prayer

5. Original composition of an order of worship with commentary

6. In-Person class participation

7. Final Examination (due date to be determined in class)

In order to successfully complete this course, all assignments must be completed and submitted prior to 5:00 p.m. (Eastern Time), Monday October 12, 2015. Please note that the instructor does not have the authority to grant an incomplete in this course, accordingly grades will be assigned on the basis of work submitted.
B. Method of Determining Grade:

1. Worship Report 10%
2. Final Examination 40%
3. Original composition of two collects and a pastoral prayer and order of worship annotations 10%
4. Original composition of an order of worship with commentary 10% \( (\text{In Class}) \)
5. In-Person class participation 30%

C. Specific Instructions for Pre-Intensive Class Assignments

1. **FIRST ASSIGNMENT Worship Report:** You are to attend a worship service in a religion, denomination, theological tradition, and/or cultural tradition other than your own. You are then to write a short paper outlining the order of service and describe its individual elements and their functions. You are then to reflect on your own reactions to and observations of that worship service in light of both your own experiences and what you have learned from your readings. The paper must be at least 1500 words in length and must be submitted on the first day of the intensive class.

2. **SECOND ASSIGNMENT Prayers:** You are to compose two collects and a pastoral prayer as follows:

   The Revised Common Lectionary provides the following texts for Sunday October 18, 2015: Job 38: 1-7; Psalm 104; Hebrews 5: 1-10; and, Mark 10: 35-45. Please read those texts before beginning this assignment.

   a) Compose *two* collects following the traditional form. Each collect should be no more than four sentences in length. The pattern for the collect is provided on page 447 of the Methodist Book of Worship.

   Compose the *first* collect for use in worship on Sunday October 18 and presume that your community will be using the above-listed texts. Integrate imagery, vocabulary, and/or themes from the texts as you see fit to provide a short prayer that would fit coherently within a service of the Word for that Sunday.

   Compose the *second* collect for a special occasion of your choice and identify that occasion in your submission. For example, it could be a collect used before a church committee meeting or a youth gathering, it could be a collect used during a special service, or it could be a collect used at funeral. You may select any occasion you wish, but
make sure to identify the occasion and compose the collect so as to be appropriate for that occasion. Integrate imagery, vocabulary, and/or themes from the texts as you see fit to provide a short prayer that would fit coherently within that service or gathering.

b) Compose one pastoral prayer to be used in worship on Sunday October 18 and presume that your community will be using the above-listed texts on that day. This prayer should be no more than a page or two in length. Integrate imagery, vocabulary, and/or themes from the texts as you see fit to provide a short prayer that would fit coherently within the structure and functions of the prayer.

c) The pastoral prayer will have the following functional parts in the following order:

1) Praise and Thanksgiving—thanking God for whatever may be relevant that morning in light of those scriptures and the life of your community.
2) Supplication—asking God to change us in some fashion, both individually and collectively, that we may be closer to God in ways that are consonant with the themes of scripture for that day and the needs of your community.
3) General Intercessions—asking God to do effectuate change to meet the needs of the world in ways that fit with the themes of the texts for that day and the needs of the world as we perceive them.
4) Specific Intercessions—asking God to effectuate change to meet the needs of our lives or our communities as suggested by the texts for that day and the particular needs we perceive. These intercessions may be as specific or general as may best fit your worshipping community.
5) Final doxology and Amen.

X. STUDENT COURSE EVALUATIONS:

It is very important for students to submit a course evaluation toward the end of the semester. Instructors do not see the student evaluations at all until after the instructors have submitted the students’ final official grades. Students should feel free to evaluate the course without any negative ramifications.

XI. REFERENCES

The following on-line materials may be used in the course and will be of general assistance to students.

The Book of Common Prayer: http://www.bcponline.org/
Calvin Worship Institute: http://worship.calvin.edu/
Taize Community: http://www.taize.fr/en
Text Week: http://www.textweek.com/
UMC Resources: http://www.gbod.org/site/c.nhLRJ2PMKsG/b.3784805/k.D1A1/Worship.htm
ELCA Resources: http://www.elca.org/Growing-In-Faith/Worship.aspx
PCUSA Resources: http://www.pcusa.org/resource/list/liturgy/
World Council of Churches: http://www.oikoumene.org/resources/other-liturgical-resources.html
UCC Resources: http://www.ucc.org/worship/
By Water and Spirit, by Gail Felton (GBOD): http://www.kintera.org/atf/cf/%7B3482e846-598f-460a-b9a7-386734470eda%7D/BWASWITHINDEX&INTRO.PDF